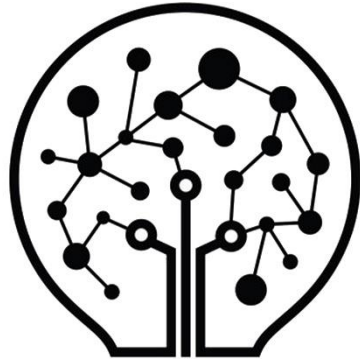


TECHNOLOGY STUDENTS' ASSOCIATION  
-TECHSA-



**TECHSA**  
UNIMTECH

**CONSTITUTION**

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# TECHSA-UNIMTECH (CONSTITUTION)

## ABSTRACT/DECLARATION:

This document is hereof referring to as the constitution of Technology Students' Association (TECHSA) and shall therefore consider being the granum of the organization which shall direct and dictates all the operations and activities of the organization, its members (both Executive committee members and General Members of the organization) and its development partners.

## ARTICLE ONE

### ❖ Preamble/Introduction:

Technology Students' Association introduces itself as a group dedicated to fostering interest and excellence in technology-related fields among students. And committed to providing opportunities for learning, networking, and professional development.

### ❖ Aims:

- To promote interest in technology and related fields among students
- To create a community of tech-enthusiastic students
- To bridge the gap between academic learning and industry practices

### ❖ Objectives:

- Organize workshops, seminars, and training sessions on various technology topics
- Facilitate networking opportunities with industry professionals
- Encourage participation in tech competitions and hackathons
- Support members in developing technical and soft skills

### ❖ Purpose:

The primary purpose of this organization is to support the academic and professional growth of students interested in technology. This could include providing resources, opportunities, and a supportive community to help students excel in their studies and prepare for careers in technology-related fields.

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## ARTICLE TWO

### MEMBERSHIP OF THE ORGANIZATION

1. There shall be a group, persons or students who shall be refer to as the general members of Technology Students' Association and such members shall comprise of;
  - I. All newly admitted students into the school of Technology including both Diploma and Degree students at the University of Management and Technology.
  - II. All continuing students in the School of Technology
2. Subject to the section 1 (I&II) above, students of the school of technology are eligible to become members of the organization if/after:
  - I. Paying for their membership form / You name being registered into the organization's database

### MEMBERSHIP OBLIGATIONS/RESPONSIBILITIES

3. After becoming a legal registered member(s) of the organization, such member(s) are obliged to;
  - I. Follow and obey the dictates and directives of this constitution at all times
  - II. Attend all events or activities organized by the organization within and outside campus.
  - III. Honour all financial, social, materials or moral contributions for the development of the organization at all times as may be prescribe by the executive committee
  - IV. Attend all general meetings summoned by the organization's leadership and any other meeting or gathering call by the leadership.
  - V. To uphold the values of the organization and department at large thus enhancing the academic, social, and political progress within the organization and department
  - VI. To respect the views and opinions share by other members of the organization thereby promoting the spirit of oneness and unity with students of the organization and the department at large
  - VII. Put the interest of the organization and the community above any other person/group interest.
  - VIII. Not embark on any tribal, sex, religion or physical form of discrimination.

## TECHSA-UNIMTECH (CONSTITUTION)

### MEMBERSHIP RIGHTS AND ENTITLEMENTS

4. As state in provisions of section 3 of this constitution, legally registered members of the organization are entitled to enjoy;
  - I. The right to attend all meeting of the organization and participate in such meeting
  - II. Freedom of expression and speech during any meetings or gathering of the organization
  - III. The right to vote any election or voting decision within the organization
  - IV. The right to be voted for any elective position within the organization
  - V. The right to participate in all events or activities organize by the organization
  - VI. The right to move a motion for discussion during meetings of the organization
  - VII. Serve in any capacity/position if he/she is qualified for such position as may be prescribes by this constitution or any other law(s) of the organization
  - VIII. Participates in all activities or events of the organization
  - IX. Any member(s) who is/are under suspension shall not enjoy all the rights stated in section 5 of this constitution and any other law(s) of the organization
5. Only members who fulfilled the standards of section 3 of this constitution and any other law/regulations of the organization are qualified to be part of this organ.
6. A student of the school of technology shall lose his/her membership as a member of the organization if he/she;
  - I. Fail to attend or participate to the events or activities organize by the organization for more three events consecutively
  - II. Is no longer a student of UNIMTECH either upon conclusion of the course or withdrawal from the course.
  - III. Decide to withdraw his/her membership voluntarily from the organization
7. All members of this organization must ensure that they attend all general meetings of the organization. During which they shall;
  - I. Discuss and approve all financial appropriation of the organization presented by the executive and any other committee(s) of the organization.
  - II. Vet and approve the nomination and appointment of any person(s) designate to serve in any committee as may be prescribe by the laws of the organization.

## TECHSA-UNIMTECH (CONSTITUTION)

- III. Approve or dismissed the suspension of any member (executive, committee or ordinary) as may be recommended by the ethic/disciplinary, executive or other committees.
- IV. Discuss and adopt any other rules and regulations gearing towards the development and smooth running of the organization.
- V. Subject to the provisions of section 7(IV) of this constitution, such rules/laws/regulations shall include;
  - a. Electoral rules and procedures
  - b. Rules governing the proceedings of all meetings
  - c. Regulations governing all social gathering and events of the organization.
  - d. Financial regulations and others.
- VI. The general meeting or assembly shall be considered to be the highest decision-making body or organ of the organization.
- VII. All decisions in any general meeting shall be down/reach by voting.
- VIII. Decisions made from the general meetings can only be put into effect after getting simple majority of the votes of members present in such meeting(s).
- IX. Contrarily to section 7(VIII) of this constitution, two-third majority of the total valid votes cast is required to uphold a decision(s) dealing with;
  - a. Impeachment, suspension or expulsion of any member(s)
  - b. Motion for an amendment of the constitution or any other law/regulations.
  - c. Setting up of an emergency or ad-core committee and/or any other committee for such purpose(s) as may be describe by organization.
- X. All decisions taken in a general meeting cannot be overturn by any person(s) or committee expects by the general membership in a general meeting after voting and such motion shall receive two-third majority of valid votes cast by the members present.
- XI. Meetings of such shall be conveying once every month.
- XII. Any member who failed to attend such a meeting without valid excuse shall pay a fine of NLe .....
- 8. Subject to the provisions of section 7, a review decision shall get the support of two-third majority of all members present during such meeting.

**ARTICLE THREE****9. EXECUTIVE COMMITTEE**

- I.** There shall be an executive committee which shall be elected by the general members of the organization in an election conducted by the electoral commission/board of the organization.
- II.** The executive committee shall comprise of the President as the head and;
  - a.** Vice-chairperson/president,
  - b.** Secretary General,
  - c.** Financial Secretary (F.S),
  - d.** Treasurer,
  - e.** Organizing Secretary,
  - f.** Head of IT Unit
  - g.** Head of media and communication Officer, etc.
- III.** The Executive Committee shall among other functions;
  - a.** Responsible for the day-to-day administration of the affairs of the organization.
  - b.** From time to time develop rules and regulations or laws that will gear towards the organization's smooth and peaceful administration and running.
  - c.** Such rules and regulations or laws developed shall not be in contravention with any section of this constitution.
  - d.** Initiate and implement projects and ideas that are in line with the principles, objectives and laws of the organization.
  - e.** Take decisions on behalf of the general members of the organization on such matter(s) that may be referred to it by this constitution and any other laws of the organization.
  - f.** Protect and defend the rights and freedoms of students in the school of technology at UNIMTECH
  - g.** Prepared and presented its annual budgets and programs to the general members during general meetings for approval.
  - h.** Prepared and presented annual and/or semester reports of all its activities to the general membership a general meeting.
  - i.** Always ensure proper and clean records keeping of all activities and transactions in the organization.



## TECHSA-UNIMTECH (CONSTITUTION)

- j. Call for an emergency meeting for all the general members of the organization as and when the needs arise.
- k. Receive all complaints and petitions from the general members and present such for an onward investigation(s) by the ethics committee.
- l. The decisions of the Executive Committee members shall stand until overturned by the general membership in a general meeting after voting.
- m. All decisions in an Executive Committee meeting shall receive simple majority of the total number of valid votes cast by members present in such meetings.
- n. Any committee member who failed to attend such meeting shall pay a fine of NLe.....

### FUNCTIONS AND RESPONSIBILITIES OF THE EXECUTIVE COMMITTEE MEMBERS

10. Members of the Executive Committee after elections and upon assuming offices shall among other functions perform the following responsibilities;
- I. **The President:** There shall be a President who after being elected by the general members is regarded as the leader of the organization. He/she shall;
    - a. Chair all executive and general meetings of the organization.
    - b. Have the final vote in any meeting when there is a tie among members.
    - c. Direct the secretary general to call for all meetings as and when the needs arise.
    - d. Represent the organization in any occasion or event outside the organization if invited.
    - e. Provide a supervisory role in all the activities and events/projects of the organization.
    - f. Coordinates and keeps the members of the organization and the department at large together.
    - g. Serve as a good example to others in all his/her actions and activities
  - II. There shall be a running-mate who if elected shall be Vice President of the organization and He/she shall;
    - a. Assumed and perform all duties assigned to him/her by the President from time to time.
    - b. Act as President and perform all the functions thereof if the President is not around or absent.
  - III. **The Secretary General:** There shall be an elected person from/among the general members of the organization who shall;
    - a. Serve as the administrative head of the organization and head of the secretariat.

## TECHSA-UNIMTECH (CONSTITUTION)

- b. Received and sent correspondents of the organization.
  - c. Prepare and read all minutes of all meetings held by the members of the organization.
  - d. Prepare the agenda of the next meetings after consultation with the President.
  - e. Keep all records of the organization and be a signatory to all records/accounts of the organization.
  - f. Oversees the operations of all other secretaries in all sub-committees of the organization.
  - g. Report/notify the executive committee and by extension the general membership upon receiving any information/correspondence from an outside source.
  - h. Prepared the records of all the activities of the organization for a semester/annual reports presentation to the general membership in a general meeting.
- IV. Financial Secretary (F.S):** There shall be an executive committee member referred to as the financial secretary (F.S) who is appointed by the general members of the organization. He/she without prejudice shall;
- a. Keep all financial records of the organization.
  - b. Collects all dues/subscriptions or any other funds for the organization.
  - c. Be a signatory to all the accounts of the organization.
  - d. In consultation with the Executive Committee, prepare and present the financial budget on behalf of the Executive Committee to the general membership in a general meeting for onward discussion and approval.
  - e. Ensure that all records are properly documented for both internal and external auditing.
  - f. Prepared and presented the financial reports of the organization as and when requested by the general membership of the organization.
- V. The Treasurer:** The Treasurer shall be appointed by the President who among other functions shall;
- a. Received and kept all finances of the organization from all sources.
  - b. Assist the financial secretary in the preparation of the budget and financial reports of the organization.
  - c. Work closely with the financial secretary in keeping credible financial records of the organization.
  - d. Work closely with the secretary general and any other person(s) in keeping accurate membership records.
  - e. Work with the financial secretary in preparing and providing accurate and credible financial records for auditing purposes.

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f. Ensure that money uses are properly accounted for.

**VI. Organizing Secretary:** There shall be appointed by the President and who shall;

- a. Be the principal organizers and planners of all events and activities of the organization.
- b. Ensure the safety and security of all members during meetings.
- c. Coordinate all activities/projects of the organization.
- d. Ensure proper accommodation and treatment of all members and guests during any events/meetings organized by the organization.
- e. Work closely with the welfare and other committees in promoting and protecting the welfare of all members.

**VII. The Head of Media and Communication Officer:** The President shall appoint from the general members a person to serve as Head of Media and Communication Officer and such person shall:

- a. Be the official and principal spokesman of the organization.
- b. Be the head of media and marketing for the activities of the organization.
- c. Work with various media platforms to market the image, vision, principles, and missions of the organization positively.
- d. Develop strategies for better communication among and between members of the organization and another group of persons in and out of the community.
- e. Serve as an intermediary between the public and the organization in terms of information sharing.

### QUALIFICATIONS/REQUIREMENTS FOR AN ELECTIVE POSITION WITHIN THE ORGANIZATION

11. Legally registered members of the organization shall not qualify to be elected into an Executive Committee position unless;

**I. The President-** a fully functional member of the organization is qualified to contest and subsequently be elected as president of the organization if he/she is a;

- a. Fully registered student in the School of Technology at UNIMTECH
- b. An updated and effective member of the organization
- c. Must know the core values which TECHSA stands for
- d. A qualifying year student in the School of Technology at UNIMTECH with a promotional grade point of 4.0 and above and must be a degree student.
- e. Eloquent in expressing or articulating things in the English language
- f. Off clear academic records standing

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- g. Off clean from criminal records
  - h. Must not be a part of any form of fraternity clubs. (if found wanting with valid proofs, he/she would be evicted from the position effectively immediately by the Board of executives or members of the organization)
  - i. Receive the majority of valid votes cast by members during an election for such position.
- II. Vice President** - as the duty political leader of the organization, a student is qualified to be elected as Vice President of the organization if he/she can fulfil the following requirements set in section 11 subsection I (a.b.g.) and as well note the following;
- a. Must know the core values which TECHSA stands for
  - b. A Degree student at any level
  - c. Must be gender based;
    - i. The vice-president must be a male if the aspiring president is a female, unless in exceptional cases
    - ii. The vice-president must be a female if the aspiring president is a male / unless in exceptional cases.
- III. The Secretary General** - As the administrative head of the secretariat of the organization. A member of the organization is qualify to be elected/ selected as secretary general of the organization if he/she;
- a. Is a fully registered student in the School of Technology (either Diploma or Degree) at UNIMTECH
  - b. Is a fully and updated member of the organization
  - c. Has an average grade point of 3.50 and above in his/her last examinations that preside his/her election/selection
- IV. The Financial Secretary:** is an executive committee member that is responsible for taking all financial records of the organization, and preparing annual financial statements or reports of the organization, a member can be eligible to be appointed as the Financial Secretary by the President if he/she is;
- d. A fully registered student in the School of Technology (either Diploma or Degree) at UNIMTECH
  - a. A registered and updated member of the organization
  - b. Has a grade point of 3.20 and above in his/her last examination result.

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- c. He/she can either be a diploma or degree student in the School of Technology at UNIMTECH.
- V. **The Head of Media and Communication Officer:** no person can qualify to be appointed by the President to serve in such capacity unless he/she is;
  - a. A fully registered student in the School of Technology (either Diploma or Degree) at UNIMTECH
  - b. A registered and updated member of the organization
  - c. Has a grade point of 3.20 and above in his/her las exams
  - d. Can speak and articulate issues fluently in English
- VI. **Organizing Secretary:** The President shall appoint any member to serve as organizing secretary unless he/she is;
  - a. A fully registered student in the School of Technology (either Diploma or Degree) at UNIMTECH
  - b. A registered and updated member of the organization
  - c. Has a grade point of 3.00 and above in his/her las exams
  - d. Competent to handle and organize events for the progress of the organization.
- VII. **Treasurer:** The President shall not appoint any member to serve as organizing secretary unless he/she is;
  - a. A fully registered student in the School of Technology (either Diploma or Degree) at UNIMTECH
  - b. A registered and updated member of the organization
  - c. Has a grade point of 3.00 and above in his/her las exams
  - d. Competent to handle and secure all the finances of the organization for the progress of the organization.

### VACANCY WITHIN THE EXECUTIVE COMMITTEE

- 12. A position within the Executive Committee will become vacant if the holder of such position has/is;
  - a. Completed his/her term of office.
  - b. Resigned from such position.

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- c. Death
- d. Confirm to be in a state of incapacitating to perform his/her duties.
- e. Under suspension, or expel by the general membership of the organization for any crime committed by him/her and such decision under this subsection must come after an investigation by the ethic committee and the committee thereof recommend for such decision to be taken.
- f. Impeachment of such member by the general membership of the organization. And such decision must come after an investigation by the ethic committee and recommends such to the disciplinary committee for such action which shall be subject to the approval of the general membership

### **ARTICLE FOUR**

#### **JUDICIAL ORGAN OF THE ORGANIZATION**

**13.** The Judicial organ of the organization shall comprise of

- a. The Ethic Committee
- b. The Disciplinary Committee.
- c. Appeals committee.

**14. The Ethic Committee**

- I.** There shall be a committee thereof refer to as the 'Ethic Committee' which shall comprises of the chairperson and any other two members who are elected to serve in such committee.
- II.** The committee among other duties/functions shall;
  - a. Ensure professionalism among the Executive Committee and General Members of the organization in the discharge of their duties and functions at all time and level.
  - b. Investigates all matter/complaints brought before it by member(s) of the organization which are related to misconduct, corruption, abuse of power(s) and among others against any other member of the organization.
  - c. Upon conclusion of any investigation, submit its report to the disciplinary committee with recommendations for an onward action(s).
  - d. Be independent in the discharge of its functions and shall not be subjective to the control or influence of any person(s) or authority.

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- III.** Members of this committee shall not be members of any other committee within the organization during their time as members of this committee hereby preventing conflict of interest among them.

### **15. Disciplinary Committee**

- I.** There shall be a committee thereof refer to as the ‘Disciplinary Committee’ which shall comprises of the chairperson and any other two members who are elected to serve in such committee.
- II.** The Committee among other duties/functions shall;
  - a.** Ensure the peaceful enforcement of disciplines among members of the organization at all time and all level.
  - b.** Receive the report(s) of the Ethic Committee and act upon it accordingly.
  - c.** Recommends to the Executive Committee the punishment to be given to any member who has been found guilty of any crime/violation of any law/rule of the organization.
  - d.** Members of this committee shall be independent in the discharge of their functions and must do so without fear or favour of anybody.
  - e.** Members of this committee shall not be members of any other committee within the organization during their time as members of this committee hereby preventing conflict of interest among them.

### **16. Appeals committee**

- I.** There shall be an elected committee known as the “Appeals committee” which shall comprises of the chairman and any two other members.
- II.** The committee among other functions shall;
  - a.** Responsible to receive to all appeals cases relating to membership suspension, expulsion, impeachment/vote of non-confidence, and/or election petitions.
  - b.** Investigate and call for a hearing of all cases between members in an open space.
- III.** The commission shall complete all hearings and submit a report with recommendations to the Executive Committee for the attention of the general membership of the organization within a period of;
  - a.** One week for election petition(s)
  - b.** Two weeks for an impeachment/vote of non-confidence cases
  - c.** One week for suspension cases

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- d. Two weeks for expulsion cases.
- IV. No member of this committee shall qualify to serve in any other committee within the organization during his/her tenure as a committee member.
- V. Decisions among members of this committee shall be based on a simple majority among its members.
- VI. Decision of this committee shall be final and shall not be overturned by any other committee except the general membership in a general meeting/assembly after receiving the two-third majority of the valid votes cast by members present in such general meeting.
- VII. Members of this committee shall be independent in the discharge of their functions as stated by this constitution and/or any other law(s) of the organization and must not be subjected to the control or influence of any person(s) or authority.

### **ARTICLE SIX**

#### **TENURE OF OFFICE FOR ALL EXECUTIVE AND OTHER OFFICIALS**

- 17. All members of the executive and other elected positions/committees shall serve in such positions for a period not more than two years since after being elected.
- 18. Members who wish to seek for re-election can do so upon the expiration of their term of office(s).
- 19. No member shall serve in a single (same) position as an elected officer(s) for more than one term of one academic year.
- 20. An elected officer who has served his/her term in a single(same) position may contest for another elected position that is different from his/her position if so desired and is qualified to serve.

#### **VOTE OF NON-CONFIDENCE OR IMPEACHMENT**

- 21. A member or members of the organization may through writing (notice) to the secretary general or in a general meeting request/move a motion for an impeachment or a vote of non-confidence against any elected official/president if in their opinion, believes that such member;



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- I.** Has violated any part of this constitution or any other rules or regulations passed by this organization.
- II.** Has committed a corruption offense or abuse of power/office during his/her time as an elected office.
- III.** An violate the requirements set in section 11 subsection I (g.)
- IV.** Is incapacitated and can no longer discharge his/her functions as an elected official
- 22.** The Executive Committee through the secretary general after receiving such motion/notice shall;
  - I.** Suspend such member(s) from office(s) pending the outcome of an investigation.
  - II.** Refer the matter to the Ethic Committee for an investigation into such allegation(s).
- 23.** Ethic Committee within one month shall;
  - I.** Investigate all allegations as may be contained in the notice/motion.
  - II.** Submit a report on their findings with recommendation(s) after their investigation to the Executive Committee for the attention of the general membership.
- 24.** In a general membership meeting/assembly, the secretary general shall read the findings and recommendations of the Ethic Committee to the general membership for an onward discussion and resolution.
- 25.** If a member(s) is/are found guilty by the Ethic Committee as alleged, members present during the meeting shall vote for the impeachment or a vote of non-confidence shall take place against such member.
- 26.** A decision for a vote of non-confidence or an impeachment shall receive the support of two-thirds majority of the total number of votes cast.
- 27.** In fulfilment of section 26 of this constitution, the position of such member shall become vacant after voting, and the Electoral Commission shall conduct an election for such position within 30 days.

### **ARTICLE SEVEN**

#### **THE ELECTORAL COMMISSION OF THE ORGANIZATION**

- 28.** There shall be a commission thereof refer as the “Electoral Commission” of the organization. Such commission shall comprise;
  - I.** The Chief Electoral Commissioner otherwise known as the Chief Returning Officer and

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- II.** Any two other members who shall serve in such commission.
- 29.** Members of the Electoral Commission shall be appointed by the President of the organization subject to the approval of the general executives of the organization in a general meeting.
- 30.** Members of the Electoral Commission after assuming office shall;
  - I.** Responsible for the conduct of all elections within the organization.
  - II.** Responsible for the registration of all eligible voters and candidate(s) for all elections within the organization.
  - III.** From time to time develop rules and regulations governing electioneering processes of all elections within the organization.
  - IV.** Subject to the provision of sub-section III of section 30, rules and regulations developed by the Electoral Commission for the conduct of any election shall be presented to the general membership by the Chief Electoral Commissioner for an onward discussion and approval by the members in a general meeting/assembly.
  - V.** After conducting any election(s), determine and announce the winner of such election(s) by the Chief Electoral Commissioner and returning officer within 24 hours after the closure of voting process of such election(s).
  - VI.** Embark on public voter's education before and during the conduct of any election among members of the organization.
  - VII.** Must not be dictated to by the student union about the outcome of the results.
  - VIII.** Discharge their functions independently without fear or favour and as stipulated by this constitution or any other law of the organization.
  - IX.** Determine the candidature fee for an elected position subject to the approval of the general membership in a general meeting/assembly.
  - X.** Decisions among members of the commission shall be based on a simple majority of members present in any of their meeting.
  - XI.** The Chief Electoral Commissioner shall determine where and when meetings of the commission shall hold among members of the commission.

### **ARTICLE EIGHT**

#### **ELECTIONS AND VOTING PROCEDURES, PROCESS AND RIGHTS**

- 31.** All elections for the positions of executive and other committees' members shall be;
  - I.** Conducted by the electoral commission of the organization (if any).

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- II.** Conducted in an open space to be determined by the Electoral Commission of organization.
- III.** All voting shall be done by a secret balloting process/Electronic Voting system (if any)
- IV.** Voting of all elected position shall be based by simple majority.
- V.** Counting of votes cast in any election(s) shall be done in the presence of members/agents in an open space.
- VI.** All members are entitled to single vote for any election(s) be it elective position or a decision in a general meeting.
- VII.** All registered and updated members of the organization are eligible to vote in any election conducted within the organization.
- VIII.** Candidates for any election(s) are also eligible to vote during such elections and any elections conducting within the organization.
- IX.** Any member of the organization or candidate, who in his/her opinion questions the credibility of the results of any elections, shall challenge or petition such results to the appeals committee.
- X.** Subject to the provisions of section 31(IX) of this constitution, any member(s) who wish to petition or challenge the results of any elective elections shall;
  - a.** Do so within 24 hours after the announcement of results of such election(s) by the Chief Electoral Commissioner with valid proofs (if the proofs are invalid, the petitions would be dropped effective immediately).
  - b.** Put their petition in writing to the appeals committee of the organization.
- XI.** All members and candidates of the organization must not engage in any form of violence before, during and after elections within the organization.
- XII.** Members of the organization who are elected for any position(s) in an election shall;
  - a.** Subscribe to the oath of office for such position.
  - b.** Assume office and functions after a handing over ceremony which must be done by the outgoing officer(s) within one week after election of such officer(s).
- XIII.** An election for any officer(s) shall be conducted;
  - a.** On the expiration of the term of office of the current/outgoing elected officer(s)  
or
  - b.** When there is a vacancy within any elected position.

**ARTICLE NINE****ASSOCIATES PARTNERS AND MEMBERS OF THE ORGANIZATION**

32. There shall be other members of the organization who are students of other schools or sister universities and share similar vision, objectives and principles of the organization. Such members shall hereof refer to as “ASSOCIATES MEMBERS”.
33. The organization is also open to the public for partnership especially sister department within UNIMTECH, other departments in other sister Universities, government agencies and that of local and international non-governmental organizations.
34. Associates’ partners and members who wish to donate or solicit supports or donations from outsiders for /on behalf of the organization shall do so with the knowledge of the executive committee of the organization.
35. No member(s) or partner(s) of the organization (be it general members or associates) shall use the name of the organization to solicit funds or supports from anybody or entity or organization for his/her personal benefit.

**ARTICLE TEN****SUB/AD-HOC COMMITTEE(S) OF THE ORGANIZATION**

36. There shall be sub/ad-hoc committee(s) which shall be appointed by the executive committee for a special tenure and purposes.
37. All committees set up under section 36 of this constitution shall be constituted with a clearly define “Terms of References” (TOR).
38. After the completion of their task given to them, members of any committee under section 36 shall jointly present a report of their work to the executive committee.
39. All committees under section 36 shall cease to operate or exist immediately after completing its mandates.

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40. The number of committee members and their tenure of office shall be determined by the executive committee of the organization upon the formation of such committee.
41. All committee members shall be independent and willing to discharge their functions honestly without been influenced or control by any person(s).

### **ARTICLE ELEVEN**

#### **AMENDMENT OF THE CONSTITUTION**

42. This constitution shall subject to review or amendment from time to time if two-third of the general executive/membership of the organization requested for such process to take place. And it should be done six months after any new siting president.
43. Notice of writing or a motion of constitutional review shall be put forward to the executive/members of the organization in a general meeting/assembly.
44. The executive committee after receiving such notice/motion shall constitute or empanel a committee hereof known as the “Constitutional Review Committee” of the organization.
45. The committee shall comprise of the chairperson and any other four other members to serve in such committee.
46. Subject to the provision of section 44 above, the constitutional review committee members shall;
  - I. Be responsible to review the constitution of the organization.
  - II. Operates within the terms of references (TOR) given to them by the executive at the time of empanelling such committee.
  - III. Receive and assess all opinions and/or suggestions sent to them by the general membership of the organization.
  - IV. Ensure that they produce a well appreciated and acceptable document that will reflects the wishes and suggestions of the general membership.
  - V. Ensure that they work with all members and partners of the organization.
  - VI. Complete their task within the time frame given to them.
47. After receiving the review document from the constitutional review committee, the executive shall present the review documents to the general membership at least 10

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days before the next general meeting for evaluation and assessment of the document by members.

48. The members during a general meeting/assembly shall discuss the review document and adopt it if they so desire.
49. Two-third majority of the total number of members present during the meeting shall vote in favour of the adaptation of the documents before it can be considered to be the new constitution of the organization.
50. After the adaptation of such document by members in a general meeting, the organization immediately regard and begin to use such document as its **“CONSTITUTION”**.

### **ARTICLE TWELVE**

#### **SUBSCRIPTION OF OATH OF OFFICE BY ELECTED OFFICIALS**

51. All elected officials of the organization shall take and subscribe to oath of office before assuming office and started functioning as an elected officer of the organization.
52. The oath of office for all elected officials of the organization shall be administrated by the incumbent or outgoing chairman of the appeals committee of the organization.

### **OATH OF OFFICE**

I ..... do hereby in the name of Allah/God swear solemnly affirm that I will at all time and truly discharge the duties of the office (NAME OF POSITION) of the organization accordingly to law, that I will preserve, support, uphold, maintain and defend the constitution of the organization and that I will do rightfully discharge my functions as (NAME OF POSITION) as required by the laws and regulations of the organization.

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GOD BLESS TECHSA!

TECHSA